

Admissions checklist

Mandatory for ALL applicants

1. Qualifying exam certificates

Your entry qualification is always your high school or upper secondary education. If you took other higher education, this is stated and listed in a separate section.

If you only earn your entry qualification diploma in the summer of 2019, state "2019" as year of qualifying exam, and upload the diploma when you have received it.

If you do not have an upper secondary exam, you must apply for special permission and assessment of your qualifications. Please attach the necessary and relevant documentation.

2. Your entrance test PORTFOLIO (one PDF file, max 100 MB).

- The portfolio must clearly state the study program you apply for: Computer Graphic Arts, Character Animation or Graphic Storytelling.
- The portfolio must clearly state your full name and contact information
- The portfolio must contain your **Letter of intention**
- The portfolio must contain a filled and signed version of **Coverletter.PDF**
- Your final file should be named:
Firstname_Lastname_Portfolio_LineOfStudy_2019.PDF
- Your work should be sequenced as described in the PDFs below
- [CGA](#)
- [CA](#)
- [GS](#)

3. English language exam certificates

Mandatory for applicants from outside the Nordic countries. Does not apply for native speakers.

Note: Danish and Nordic applicants must hand in a test if they do not have the required English level in their secondary exam certificate.

4. Receipt for payment of application fee (Non-EU citizens).

Mandatory for applicants from outside the EU countries (the fee will be reimbursed if you are admitted). Read more about the fee here: <http://en.via.dk/programmes/fees-and-finances>

5. Other relevant documentation

For ALL applicants: School certificates, transcripts from higher education, proof of previous (relevant) work, etc.

6. Signature page

Applicants without Danish social security number: Email the signature page to studieplads@via.dk after completing the application before the deadline. **Your application is not registered unless we have the signature page before the deadline!**

