

# Admissions checklist

## Mandatory documentation for all applicants

**Qualifying exam certificates**

Your entry qualification is your high school or upper secondary education diploma. If you took other higher education, this must be stated in a separate section.

**Upload deadline: March 15, 2020 (for diplomas earned in 2020: July 5, 2020).**

If you do not have an upper secondary exam, you must [apply for an individual competence evaluation](#). Please attach the necessary and relevant documentation.

**Upload deadline: March 15, 2020 (11:59 am).**

**Your entrance test portfolio (one PDF file, max 100 MB).**

You must use the provided **template** for the study program you apply for, and your work should be sequenced as described here:

- [Bachelor in Animation: Computer Graphic Arts](#)
- [Bachelor in Animation: Character Animation](#)
- [Bachelor in Graphic Storytelling](#)

**Upload deadline: March 15, 2020 (11:59 am).**

**English language exam certificates**

Mandatory for applicants from outside the Nordic countries, except for native speakers. Danish and Nordic applicants can document sufficient English level through their upper secondary education.

Find a PDF-overview over the required levels and the acknowledged tests and scores [here](#) (scroll down to the last section).

**Upload deadline for valid English test: May 22, 2020.**

**Receipt for payment of application fee (Non-EU citizens).**

Mandatory for applicants from outside the EU. Read more about the fee and find the link to the payment form [here](#).

**Upload deadline: March 15, 2020 (11:59 am).**

**Other relevant documentation**

For all applicants: School certificates, transcripts from higher education, proof of previous (relevant) work, etc.

**Upload deadline: March 15, 2020 (11:59 am).**

**Signature page**

Applicants without Danish social security number: Email the signature page to [studieplads@via.dk](mailto:studieplads@via.dk) after completing the application before the deadline.

**Your application is not valid unless we have the signature page in our mailbox before the deadline on March 15 2020, 11:59 (midday), CET. Latecomers are NOT accepted.**

